

MIAMI GARDENS, FLORIDA

DISTANCE EDUCATION COURSE SYLLABUS

Course	SPA 316
Instructor	Sra. Yohana Lopez
Credits	3 Credit Hours
Term	Spring - 2012
Meetings	Tuesdays and Thursdays / 5:00 p.m. - 7:30 p.m.

Instructor's Contact Information

Office Phone	(305) 817-0017 Ext. 2159
Emergency Contact	In the event of an emergency, contact (786) 223-3346
Email Address	Yohana_1_@hotmail.com
Office Hours	Wednesday, 11:00 a.m. - 12:00 noon / 1:00 p.m. - 2:00 p.m.
Syllabus Changes	Instructors reserve the right to make changes to the syllabus as needed, and you are responsible for keeping up with those changes. Please log on regularly to Blackboard to get the most current information.
Other Information	The student will submit the work on time. No extra time will be allotted for completing the work. It is the student responsibility to plan accordingly to have your work submitted in the time required.

Course Description & Information

Online Pre-requisites, Co-requisites, & other restrictions:

All instructional activities guide students to proficiency in Spanish. The students and teacher will speak Spanish exclusively to communicate with one another in class, out of class, and in email communications.

Online Learning Expectations: To be successful academically, you must be able to navigate & search the internet, use email, attach and upload documents, download & save files, and have access to and use Microsoft Word, Excel & PowerPoint.

Course Description:

The focus is on progressive mastery of skills in oral communication and expression, written expression, listening/reading comprehension and awareness/understanding of cultures. Students will experience the language through classroom activities using authentic language materials provided in the text and from web-based research, television, radio, podcasts and print materials. They will write essays weekly, read literature and newspapers articles and listen to audio clips. They will discuss, interpret and analyze what they read both orally and in written form. In summary: students will apply critical thinking skills within the realms of target language learning. Students will also develop advanced grammar skills through continuous study of applicable grammar topics.

Required Readings

Primary Text: Triángulo, 4a edición, Barbara Gatski and John McMullan, Wayside Publishing, 2006 This text provides extensive authentic listening and reading activities for the themes within each chapter, and is also an excellent source for practice activities. Students may purchase, rent or borrow this workbook-style text.

	Secondary Text: Repaso: A Review Workbook for Grammar, Communication, and Culture, Ronnie Gordon and David Stillman, McGraw-Hill/Glencoe, 2004. This workbook-style text will provide advanced level grammar explanations and exercises.
Buying Textbooks	Please note that the Keystone College Bookstore has the most complete and up-to-date information about your course textbooks. Be sure you are purchasing the correct edition and receive all the materials you need. Students may purchase, rent or borrow this workbook-style text.
Recommended Readings	Selections from Cervantes' Don Quijote de la Mancha, William T. Tardy, National Textbook Company, 1975 Man of la Mancha, MGM Studios, 1972 Abriendo Puertas: Lenguaje, Judy Armen, McDougal Littell, 2007 Abriendo Puertas: Antología de literatura en español. Tomo I y Tomo II, Bowen & Bowen, McDougal Littell, 2003
Other Required Materials	Example auxiliary Resources for research, regalia, and language experiences: Television: Telemundo, Univision Radio: various Spanish radio stations worldwide can be accessed online and will be used for research, listening practice, and cultural experience: www.cope.es , www.ondacero.es , www.rtve.es Podcast: Students will use Gcast to record and listen to their own speech deliveries in Spanish. Audio podcasts will be shared with the class and introduced this year as part of the oral and listening assessment grade. Web (these are suggested but students are not limited to these sites): www.bbcmundo.com , www.nacion.com , www.univision.com , www.msnlatino.com , www.un.org/radio/es/ , www.nuevos horizontes.org , www.cnn.com/espanol/ , www.elmundo.es/ , Google search engine (with Spanish language search requested), Yahoo! Search engine (with Spanish language text requested)
Special Software/Hardware	Internet Access, Microsoft Office, Web Cam, Headphones.

Grading

Grading Scale and Distribution	The grading scale shall be as follows:																										
	<table border="1"> <thead> <tr> <th>Grade</th> <th>Minimum Score</th> </tr> </thead> <tbody> <tr><td>A</td><td>93</td></tr> <tr><td>A-</td><td>90</td></tr> <tr><td>B+</td><td>87</td></tr> <tr><td>B</td><td>83</td></tr> <tr><td>B-</td><td>80</td></tr> <tr><td>C+</td><td>77</td></tr> <tr><td>C</td><td>73</td></tr> <tr><td>C-</td><td>70</td></tr> <tr><td>D+</td><td>67</td></tr> <tr><td>D</td><td>60</td></tr> <tr><td>F</td><td>< 60</td></tr> <tr><td></td><td></td></tr> </tbody> </table>	Grade	Minimum Score	A	93	A-	90	B+	87	B	83	B-	80	C+	77	C	73	C-	70	D+	67	D	60	F	< 60		
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Assignments

Topics	Tutorial Readings	Assignment Presentation / Research Report	Online Discussion Quiz/Exams
El Hogar	Chapter 1	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic vocabulary-home/household items/chores. · Subjunctive tense and imperfect subjunctive. · Uses of prepositions, articles, and pronouns. <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will write a long essay with the theme “How to maintain equilibrium between wishes and expectations and reality in our search for the ‘good life’”, citing sources from Triangulo.</p>	Weekly Online Discussion and Online Quick Test
La Salud	Chapter 2	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic health vocabulary · Use of the imperative tense <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will present an argument for the reasons to avoid smoking (formal oral presentation), and must cite medical evidence for such avoidance.</p>	Weekly Online Discussion and Online Quick Test
El Medio Ambiente	Chapter 3	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic environmental vocabulary · Use of the preterit and imperfect tenses <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will present a lecture on ways to reduce environmental hazards in daily life, citing provided sources from Triángulo and those found in their own research of authentic Hispanic materials (online or printed Spanish magazines such as: National Geographic en Español, etc.).</p>	Weekly Online Discussion and Online Quick Test
<p>(Tentative) After Chapter 3, we will study Don Quijote de la Mancha using an adaptation. We will read and discuss an abridged version of the classic story. After we use the small text for reading, answering questions, and discussion, we will watch “Man of La Mancha” in Spanish. Students will then write an essay in Spanish about the differences between the text and the movie.</p>			
El Turismo	Chapter 4		Weekly Online

		<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic tourism vocabulary · Use of the present progressive · Uses of the subjunctive · Use for “por” y “para” <p>Student will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will research a Spanish speaking country and then present to the class a mock travel show that visits that country. They will also design a travel brochure to accompany their presentation.</p>	Discussion and Online Quick Test
El Ocio	Chapter 5	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic leisure time vocabulary · Future and conditional tenses and structures. <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will write a mock newspaper editorial, citing sources, discussing society’s current need for immediate information and gratification and the role of technology in this social phenomenon.</p>	Weekly Online Discussion and Online Quick Test
<p>(Tentative) After Chapter 5 we will dedicate a week to read and study Gabriel García Márquez and his short story “Un Señor Muy Viejo con las Alas Enormes” from the Abriendo Puertas: Antología de literatura en español, Tomo I book . We will read the story and discuss it. The students will access various websites to include www.wikipedia.com, and http://www.gabrielgarciamarquez.com to find out more about him and his life and work. At the end, The students will take a test about the author and the story.</p>			
Los Deportes	Chapter 6	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic sports vocabulary · Pronoun sets: direct object, indirect object, reflexive, possessive, etc., Subject · Prepositions <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will give a presentation to their classmates about Special Olympics to gain monetary support for it and to enlist volunteers for the event. They must cite their sources.</p>	Weekly Online Discussion and Online Quick Test
	Chapter 7		Weekly Online

La Educación		<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic education-related vocabulary · The subjunctive tense <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will write a long essay, citing sources, about if and how education needs differ between the sexes.</p>	Discussion and Online Quick Test
<p>(Tentative) After Chapter 7 we will study the selection “Dos Palabras” by Isabel Allende, taken from the Abriendo Puertas: Antología de literatura en español, Tomo I book (a compilation of works by Hispanic authors and poets). We will read and discuss the story and learn about Isabel Allende. The students will write an essay about what they think the “two words” are and why, they will also take a multiple choice quiz about the author and this work.</p>			
El Comercio	Chapter 8	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic business-related vocabulary · Present and past perfect tenses <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will write and present a business plan to the class. The students will have to market themselves and their product to the class, who are serving as fictitious investors. Students/Investors will vote to determine whom they will support.</p>	Weekly Online Discussion and Online Quick Test
El Próximo	Chapter 9	<p>Students will learn/review</p> <ul style="list-style-type: none"> · Thematic vocabulary related to mankind (family, emotions, personality descriptions, etc.) · Ser/estar differences, subjunctive, present progressive, demonstrative adjectives <p>Students will do listening, speaking, writing, and reading activities and assignments related to the thematic vocabulary and grammar.</p> <p>Sample assignment: Students will give an oral presentation to the class acting as if they are child psychologists speaking to a group of parents. They are to discuss how to nurture and educate children to become responsible adults, and cite sources for their thoughts.</p>	Weekly Online Discussion and Online Quick Test
<p>Discussion Board Criteria Discussion board questions will be posted throughout the semester. You are required to</p>			

	<p>answer my question with your own <u>well developed</u> response. You are required to then ask substantive and thoughtful questions of at least two (2) of your classmates. Finally, you are required to answer at least two (2) questions that have been asked of you.</p> <ol style="list-style-type: none"> 1. The content of your postings must demonstrate an understanding of the relevant text material. 2. Your initial posting must include your last name in the subject line. 3. Your initial posting must be posted no later than midnight Wednesday of the week assigned. 4. The questions you ask of your classmates must be posted no later than midnight Friday of the week assigned. (These must be questions. Credit will not be granted for comments and observations) 5. Your answers to the questions asked of you must be posted no later than midnight Sunday of the week assigned. These should be substantive in nature. <p>POINTS</p> <ul style="list-style-type: none"> • Initial posting – 10 points • Two questions that you ask – 5 points • Two questions that you answer – 5 points
<p>Make-Up& Late Work</p>	<p>Students are required to contact the professor to make-up any missing work. Students will check the BLACBOARD to find out what they have missed. I will input the agenda everyday on BLACBOARD. Students take full responsibility to submit the make-up work within the range of time agreed with the professor.</p> <p>**Please note that I do not accept LATE work for any reason, (Emergencies only) Please, manage your own time in order to complete all assignments on time.</p>

Course Policies

<p>Make-Up Exams</p>	<p>There are no makeup exams.</p>
<p>Class Attendance</p>	<p>Your attendance in class will be determined by the timely submission of assignments, online discussion and tests. These assignments generally follow a weekly format and students are expected to come to class in the online setting on a regular basis, just as in a face to face, classroom as scheduled.</p>
<p>Student Conduct/ Netiquette</p>	<p>Please take some time to think about these rules and how they might affect your participation.</p> <p>Many of you use shorthand when communicating online such as BRB which means be right back or maybe a character display like J, to express a smile. This is a new type of language. As you read the syllabus you will note that posting to the discussion board is a large portion of your grade in this course. You are expected to become a valued member of this online community and in order to do that you must attend class and post material on the discussion board in a timely manner.</p> <p>Think of online language like clothing.</p> <ul style="list-style-type: none"> • Casual when we are speaking to each other in the lounge and during office hours: Shorts, tanks, tee shirts, and sneakers would be appropriate and some short cuts are permissible. • In regular email: Business casual dress, with no abbreviations, mostly complete sentences, etc. • Finally, term papers, essays and papers you turn in for a grade should be formal attire; no abbreviations, complete sentences, good grammar

	<p>and paragraphs are required.</p> <ul style="list-style-type: none"> We will be using all three forms of communication in this class. We will have discussions with each other as we do group projects each week, we will use email to communicate with each other, and there will be a formal group paper due each week that will be graded for grammar and spelling as well as the content.
Plagiarism & Academic Integrity	Academic misconduct and dishonesty includes any activity that compromises the academic integrity of the College or subverts the educational process. For information on dishonest acts including plagiarism, cheating, and fraud, consult your <u>Student Information Guide</u> .
Copyright Notice	The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted materials, including music and software. Copying, displaying, reproducing, or distributing copyrighted works may infringe the copyright owner’s rights and such infringement is subject to appropriate disciplinary action as well as criminal penalties provided by federal law. Usage of such material is only appropriate when that usage constitutes “fair use” under the Copyright Act.
Incomplete Grades	<p>According to the College Catalog, an Incomplete (“I”) will only be awarded in the case of exceptional circumstances. Mere inability to submit work on time, or missing the final exam, is not valid reasons for an Incomplete.</p> <p>Students must make arrangements with the instructor prior to the final exam if they wish to receive a grade of incomplete. (Forms are available in the Office of the Registrar.) The deadline for the completion of the coursework is four weeks into the next semester. If the course work is not completed within the specified time frame, the incomplete grade will become an “F.”</p>

Assessment Plan for the Course

Assessment Task	Due Date	Weighting
Weekly Quicktest Chapter quizzes	Due every Saturday midnight	60 points total
Journal		20 points
Online Group Discussion		20 points